

Republic of the Philippines DEPARTMENT OF LABOR AND EMPLOYMENT REGIONAL OFFICE NO._____

2 X 2 PICTURE in white background

ALIEN EMPLOYMENT PERMIT (AEP) APPLICATION FORM

(Please supply all required information. Misrepresentation, false statement or fraud in this application or in any supporting document is ground for denial/ revocation/cancellation of the permit.)

TYPE OF APPLICATION: [1 MEAN	[]RENEWAL			
PERSONAL DATA					
(Last name) SEX: CITIZENSHIP: CIVIL STATUS C)	(First name)	TIN	(Middle nar	ne)
CIVIL STATUS HIGHEST EDUCATIONAL ATTAI ADDRESS IN THE PHILS.	NMENT/COURS	SE FINISHED:			
PERMANENT ADDRESS ABROA			E-MAIL		
PASSPORT NOPLACE OF ISSUE	P	ASSPORT VALID UN	IIL		
VISA	v	ALID UNTIL			
EMPLOYMENT HISTORY IN THE					
Employer's Business Name	and Address	Position		Duration of En	ployment
POSITION	OYER Foreign National: been previously cancelled/rev	TEL	OF FOREIG	N NATIONALS	PECIALIST
POSITION	PROFESSIONAL OYER Foreign National been previously y cancelled/rev cancellation/rev	TEL	OF FOREIG	N NATIONALS	PECIALIST
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PLACE/S OF ASSIGNMENT_NAME AND ADDRESS OF EMPLEMAIL ADDRESS_NATURE OF BUSINESS_TOTAL EMPLOYMENT (Exclude Have your application for AEP Have your AEP been previously Please state reason for denial/What actions have you taken?	PROFESSIONAL OYER Foreign Nationals been previously y cancelled/revi cancellation/rev ANT PYER: MPANY OFFICE ORN to before me	TEL s) NUMBER y denied? [] yes [] r oked? [] yes [] r ocation:	OF FOREIG	IN NATIONALS IN? IN PLIENT SE	Affiai

NOTARY PUBLIC

AEP APPLICATIONS EVALUATION SHEET [To be accomplished by the DOLE Regional/Field Office]

Name of Alien :				
Position/s :				
Nationality :				
Company :				
Address :				
	idity : Industry Code:			
	hould be presented for validation. AEP Card must be upon expiration of AEP or termination of employment.)			
[] NEW	[] RENEWAL			
Application Form duly accomplished Contract of Employment/ Appointment or Board Secretary's Certificate of election Photocopy of Employer's Mayor's Permit to operate business Photocopy of passport with visa or Certificate of Recognition for refugees if filed by a representative, authorization from the company or foreign national II. EVALUATION AND ACTION TAKEN 1. ASSESSMENT AND EVALUATION OF APPL	Application Form duly accomplished Renewal of Employment Contract/Appointment or Board Secretary's Certificate of election Photocopy of Employer's Mayor's Permit to operate business Photocopy of passport with visa or Certificate of Recognition for refugees If filed by a representative, authorization from the company or foreign national Photocopy of AEP previously issued ICATION			
RECOMMENDATION:				
	E RECEIVED - DATE RELEASED			
2. RECOMMENDATION [] FOR APPROVED	O []OTHERS			
CHIEF DAT	TE RECEIVED DATE RELEASED			
3. ACTION TAKEN [] APPROVED	[]OTHERS			
REGIONAL DIRECTOR DAT	TE RECEIVED DATE RELEASED			
Fees	OFFICIAL RECEIPT No. DATE			
Date of Publication:	Newspaper			